



SHARMA MANAGEMENT
INTERNATIONAL



Certified Associate in Project Management (CAPM)® Certification Preparation: Virtual Facilitator Led Session

**Next Session:
10 – 12 October 2025**



Why Us?



- We are an **Authorized Training Partner**® for Project Management Institute®, USA
- All course materials are based on CAPM® 2023 latest syllabus
- All participants shall receive our CAPM® Softcopy Materials
- The 3 day session shall be led by an experienced Authorized PMI® Trainer
- Sessions are to be interactive, with participant feedback and virtually conducted quizzes with immediate facilitator feedback
- Session to be conducted via Zoom / Microsoft Teams



Why Us?



- All participants will receive email **access to the facilitator**



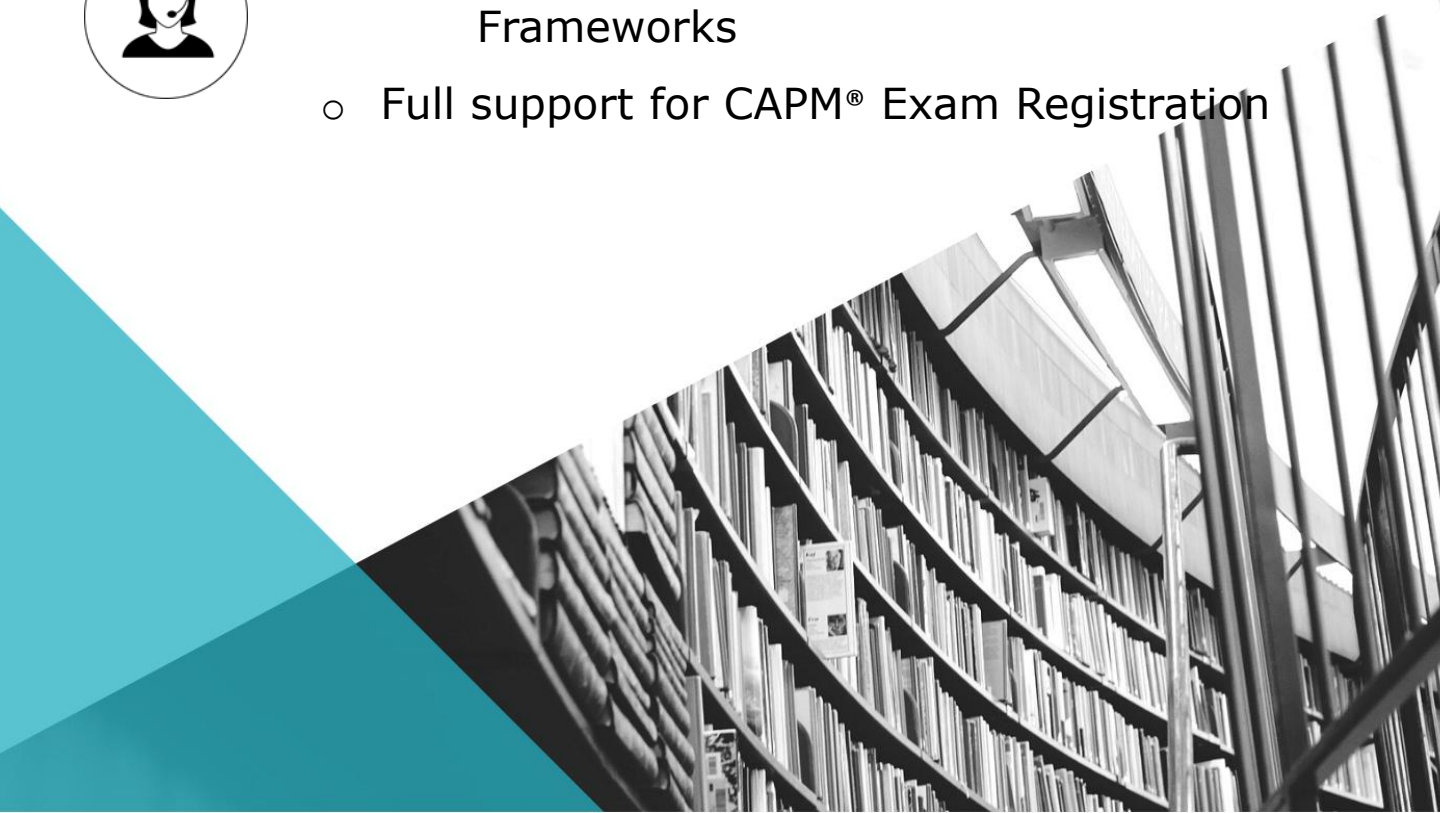
- Comprehensive CAPM® Post Session Support.

- **CAPM® Revision Questions, based on latest CAPM® Exam Syllabus:-**

- ✓ Domain 1: Project Management Fundamentals and Core Concepts
- ✓ Domain 2: Predictive, Plan-Based Methodologies
- ✓ Domain 3: Agile Framework / Methodologies
- ✓ Domain 4: Business Analysis Frameworks



- Full support for CAPM® Exam Registration



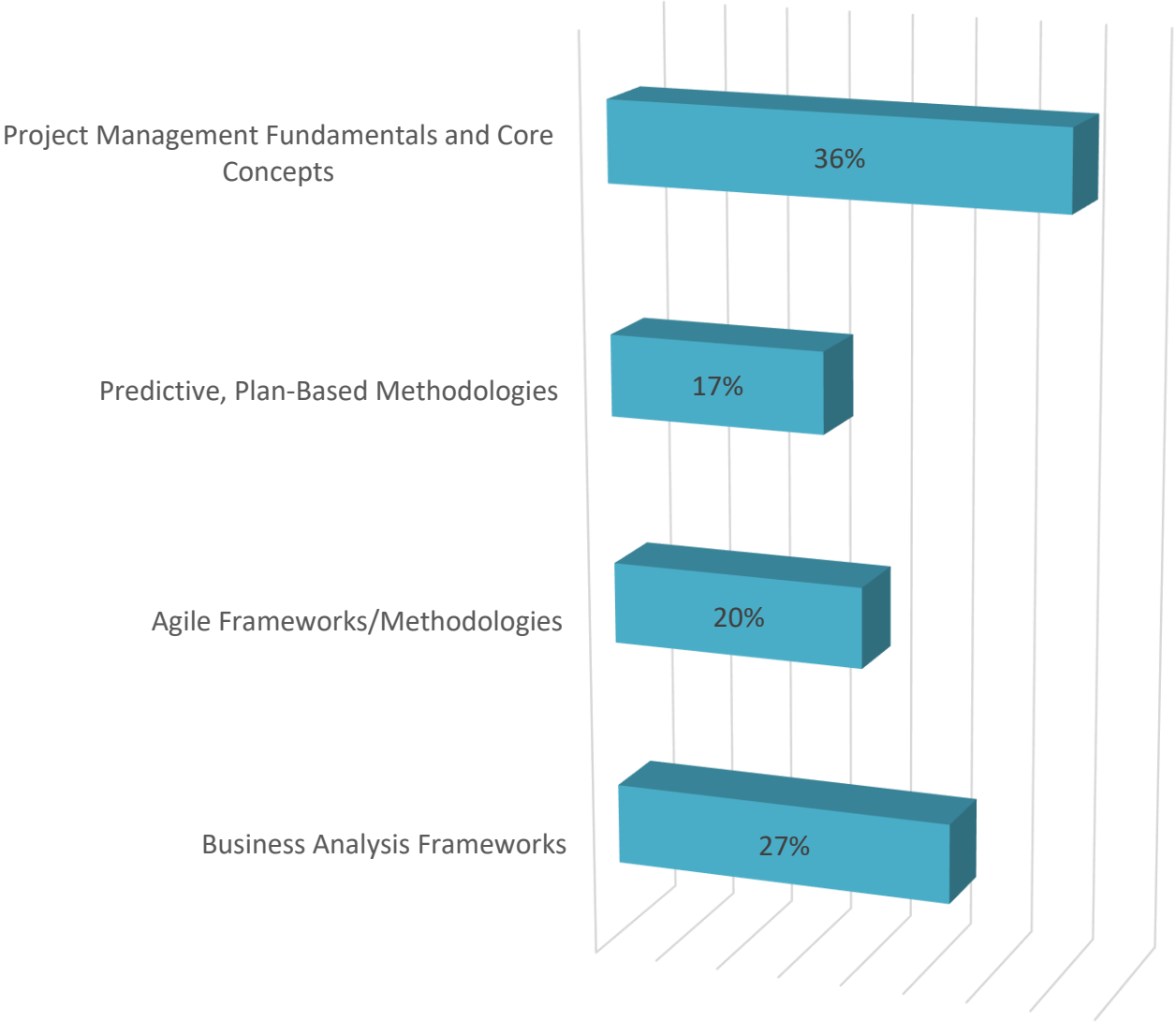
CAPM® New Exam Content Outline

The CAPM® examination consist of 150 multiple choice questions. Pre test question do not affect the score and used in examinations as an effective way to test the validity of future examination questions. Please see table below

No. of Scored Questions	No of Pre test (Unscored) Questions	Total Examination Questions
135	15	150

The allocated time for CAPM® examination is **3 hours**

Percentage of Questions



Course Content

*Based on PMI's® July 2023
Syllabus Update*

- Lesson 1: An overview of the course
- Lesson 2: Project Management Fundamentals
 - What is a Project?
 - Project Management Challenges
 - Projects vs Operational Work
 - Programs and Portfolios
 - The Project Environment
- Lesson 3: Organizing for Project Performance
 - Stakeholders
 - Project Sponsor Role
 - Project Organization Structure
 - Project Team
- Lesson 4: Development Approach and Life Cycle Performance
 - Fundamentals of the project life cycle
 - Tailoring the project life cycle and development approach
 - Let's talk about process group
 - Project activities, deliverables and milestones



Course Content

*Based on PMI's® July 2023
Syllabus Update*

- Lesson 5: Business Analysis Frameworks
 - The importance of business analysis
 - Business analyst role
 - Requirements as the focus of business analysis
 - Stakeholders and the business analyst
 - Influence of project approaches on business analysis
- Lesson 6: Starting a Project
 - Understanding the Business Case
 - Creating a Project Charter
 - Establishing Communications
 - Selecting and Tailoring the Project Approach
- Lesson 7: Predictive, Plan Based Project Methodology
 - Tailoring a Predictive Life Cycle
 - Developing a Project Management Plan—Scope and Schedule (Includes Resource and Cost Estimations)
 - Developing a Project Management Plan— Quality
 - Developing a Project Management Plan— Uncertainty and Risk
 - Project Integration



Facilitator's Profile



Sharffry Shahry is a highly experienced PMO specialist with 15 years of expertise in overseeing large, intricate programmes and portfolios across diverse industries. With a commendable track record, he consistently delivers successful outcomes, maximises programme value, and ensures stakeholder satisfaction. Proficient in programme governance, risk management, and strategic planning, Sharffry possesses exceptional communication and leadership skills.

Having worked across sectors such as information technology, automotive, education, defence, and others, Sharffry has collaborated with cross-functional teams to manage complex programmes and portfolios, driving significant business transformation and growth. His collaboration with industry leaders and stakeholders has led to innovations, process improvements, and enhanced customer experiences.

Sharffry is dedicated to sharing his knowledge and experience and is currently serving as a senior manager in the University of Nottingham Malaysia's PMO. He also mentors in professional associations, emphasising active participation, collaboration, and the importance of leadership and communication skills in programme/portfolio management.

As a recognition of Sharffry's contribution to project management and the establishment of the university's PMO, he was appointed as an adjunct professor at DRB-HICOM University in 2022.

Committed to community service, Sharffry volunteers for non-profit organisations focusing on education, children's welfare, and environmental sustainability. He also mentors and coaches aspiring project and programme managers. In his leisure time, Sharffry enjoys travelling, exploring new cultures, trying new cuisines, reading avidly, and indulging in his passion for video games, incorporating elements of gamification into his work life.



Course Fees

The course fee is fully claimable via the HRDCorp Claimable Course – SBL Khas Scheme

Early Bird Fee	Normal Fee
RM 2,500	RM 2,900

- i. Prices indicated above do not include SST Tax and Exam Fees*
- ii. For individual registrations, a deposit of RM 500 is required in order to confirm your seat. This deposit is deductible from the total amount and is non refundable.*
- iii. Easy installment payment plans are available for qualified candidates. Please contact us for further information.*
- iv. Fees are HRD Corp Claimable*



[Click here to register for the session](#)



FAQ

What are the CAPM® exam qualification requirements?

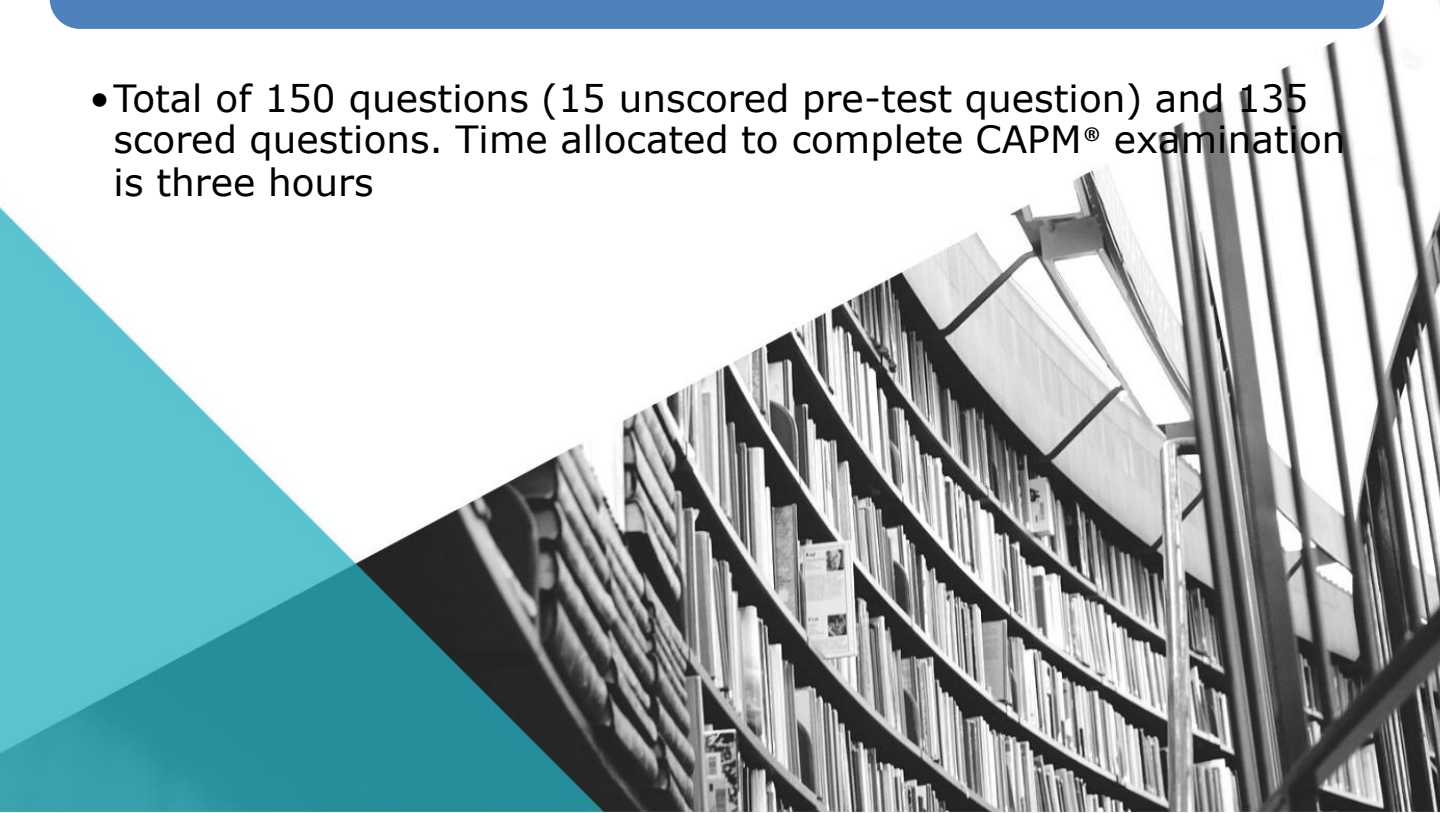
- Secondary degree (high school diploma, SPM, O-Levels, STPM, associate's degree or the global equivalent)
- 23 hours of project management education completed by the time you sit for the exam.

How much is the CAPM® examination fee?

- The CAPM® Examination fee is USD 300 (approx. RM 1,500). This fee can also be claimed together with the course fee for HRDCorp Claimable Course: SBL Khas

What is the CAPM® exam format?

- Total of 150 questions (15 unscored pre-test question) and 135 scored questions. Time allocated to complete CAPM® examination is three hours



Testimonials from Students

What they say about us

"The experience of the instructor in the area of project management in so many diverse fields have proven to be most beneficial. Has been generous in providing a lot of practical advice and examples which helps is to understand each topics more."

.....

"There were many examples given by the instructor to clarify the terms and definitions thought in class."

.....

"Instructor is highly experienced in the subject matter and provides good insight to the course based on true personal experience."

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"Good coverage of the course material, and the run-through of quiz questions are very helpful."



Contact Details



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